

[For OACP use only] Approval Number

**To update your profile, please complete all boxes**

**Following receipt of your completed form, we will create your profile and place on the website.**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Title** | | | Mr |  | Mrs |  | | Miss |  | | Ms | |  | Dr | |  | | Prof |  | |
| **Your Full Name** | | | | | | | | | | | | | | | | | | | | |
| First Name |  | | | | | | | | | | | | | | | | | | | |
| Family Name |  | | | | | | | | | | | | | | | | | | | |
| Gender | | | | | | | | | | Male | | | | |  | | Female | | |  |
| Mobile | |  | | | | | | | | | | | | | | | | | | |
| Email | |  | | | | | | | | | | | | | | | | | | |
| Date of expiry of current DBS check | | | | | | |  | | | | | | | | | | | | | | |
| *Relevant training undertaken and dates. [last date must be no more than three years ago]* | | | | | | | | | | | | | | | | | | | | | |
| **Course type** | | | | | | | | | | | | **Completed ddmmyyyy** | | | | | | | | | |
| 1. Care of medicines and administration | | | | | | | | | | | |  | | | | | | | | | |
| 1. Emergency First Aid | | | | | | | | | | | |  | | | | | | | | | |
| 1. Food hygiene | | | | | | | | | | | |  | | | | | | | | | |
| 1. Health & Safety | | | | | | | | | | | |  | | | | | | | | | |
| 1. Infection control | | | | | | | | | | | |  | | | | | | | | | |
| 1. Mental Capacity Act | | | | | | | | | | | |  | | | | | | | | | |
| 1. Moving & assisting (manual handling) | | | | | | | | | | | |  | | | | | | | | | |
| 1. Person centred care | | | | | | | | | | | |  | | | | | | | | | |
| 1. Record keeping / Report writing / Information management | | | | | | | | | | | |  | | | | | | | | | |
| 1. Safeguarding adults | | | | | | | | | | | |  | | | | | | | | | |
| *Use Notes Section for further relevant courses you would like to list.* | | | | | | | | | | | | | | | | | | | | | |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Car Driver** | | | | Yes |  | No |  |
| **Approximate charges:** | | | | | | | |
| Per hour 8am – 8pm Monday to Friday | | | £ | | | | |
| Per hour 8am – 8pm Weekends and Bank Holidays | | | £ | | | | |
| Per hour 8pm – 8am Overnight care | | | £ | | | | |
| Per task if appropriate | | | £ | | | | |
| **Short description about you – max 100 words** [a summary of your personal qualities] | | | | | | | |
|  | | | | | | | |
| **Which tasks are you interested in doing as a Personal Assistant?** | | | | | | | |
| Personal care |  | Social & Leisure activities | | | | |  |
| Domestic Assistance |  | Work or study support | | | | |  |
| Other, please state | | | | | | | |
|  | | | | | | | |

**Which area[s] are you planning to work in?**

| **Tick** | **Postcode** | **Including** |
| --- | --- | --- |
|  | **GL7** | Broadwell, Claydon, Claydon Pike, Downington, Filkins, Fyfield, Kelmscott, Kencot, Langford, Little Faringdon, Little London, Southrop, Thornhill, Warrens Cross |
|  | **GL56** | Adlestrop, Aston Magna, Barton-on-the-Heath, Batsford, Blockley, Bourton on the Hill, Broadwell, Chastleton, Daylesford, Donnington, Dorn, Draycott, Evenlode, Little Compton, Longborough, Lower Lemington, Oddington, Old Town, Sezincote, Snowshill Hill, Springhill, Stretton on Fosse, Todenham, Upper Oddington |
|  | **NN13** | Brackley, Croughton, Farthinghoe, Hinton-in-the-Hedges, Westbury, Turweston, Mixbury |
|  | **OX1** | Boars Hill, Oxford (Central and South), Kennington, New Hinksey, Osney, South Hinksey |
|  | **OX2** | Botley, Jericho, Oxford (North and West), North Hinksey, Summertown, Wytham, Wolvercote |
|  | **OX3** | Beckley, Elsfield, Headington, Marston, Noke, Oxford (North East), Woodeaton, Woodperry |
|  | **OX4** | Blackbird Leys, Cowley, Oxford (East), Iffley, Littlemore, Rose Hill, Sandford-on-Thames |
|  | **OX5** | Begbroke, Charlton-on-Otmoor, Fencott, Islip, Kidlington, Murcott, Tackley, Yarnton, |
|  | **OX7** | Bledington, Chadlington, Charlbury, Chipping Norton |
|  | **OX9** | North Weston, Postcombe, Thame, Towersey |
|  | **OX10** | Berinsfield, Cholsey, Dorchester, Wallingford |
|  | **OX11** | Aston Tirrold, Aston Upthorpe, Blewbury, Chilton, Didcot, Harwell, South Moreton, Upton |
|  | **OX12** | Ardington, Charney Bassett, Childrey, Challow (East & West), Denchworth, Farnborough (Berks), Fawley, Ginge (East & West), Grove, Hanney (East & West), Hendred (East & West), Kingston Lisle, Letcombe Bassett, Letcombe Regis, Lockinge (East &West), Lyford, Sparsholt, Wantage |
|  | **OX13** | Appleton, Bayworth, Besselsleigh, Cothill, Dry Sandford, Frilford, Garford, Longworth, Marcham, Shippon, Steventon, Southmoor, Sunningwell |
|  | **OX14** | Abingdon, Appleford-on-Thames, Burcot, Clifton Hampden, Culham, Drayton, Little Wittenham, Long Wittenham, Milton, Radley, Sutton Courtenay |
|  | **OX15** | Alkerton, Balscote, Barford St Michael, Barford St John, Bloxham, Bodicote, Brailes, Broughton, Deddington, Hempton, Drayton, Edge Hill, Epwell, Hook Norton, Horley, Hornton, Milcombe, Milton, North Newington, Ratley, Shenington, Sibford Ferris, Sibford Gower, Shutford, South Newington, Swalcliffe, Swerford, Tadmarton, Upton, Wigginton, Wroxton, |
|  | **OX16** | Banbury |
|  | **OX17** | Adderbury, Appletree, Aynho, Arlescote, Chacombe, Charlton, Cheney, Chipping Warden, Claydon, Cropredy, Culworth, Edgcote, Farnborough (Warks), Greatworth, Great Bourton, Hanwell, King's Sutton, Little Bourton, Lower Thorpe, Marston St Lawrence, Middleton Mollington, Nethercote, Newbottle, Overthorpe, Prescote, Shotteswell, Stuchbury, Sulgrave, Thenford, Thorpe Mandeville, Twyford, Upper Astrop, Wardington, Warkworth, Warmington, Williamscott |
|  | **OX18** | Alvescot, Asthall, Aston, Bampton, Barrington, Black Bourton, Bradwell, Brize Norton, Burford, Carterton, Chimney, Clanfield, Cote, Fulbrook, Grafton, Holwell, Lew, Little Clanfield, Radcot, Shilton, Signet, Swinbrook, Taynton, Upper Windrush, Upton, Weald, Westwell, Widford, Windrush |
|  | **OX20** | Bladon, Glympton, Kiddington, Woodleys, Woodstock, Wootton |
|  | **OX25** | Ambrosden, Arncott, Blackthorn, Caulcott, Duns Tew, Little Chesterton, Lower Heyford, Merton, Middle Aston, Middleton Stoney, North Aston, Piddington, Rousham, Somerton, Steeple Aston, Steeple Barton, Upper Heyford, Wendlebury, Weston-on-the-Green |
|  | **OX26** | Bicester, Chesterton, Launton |
|  | **OX27** | Ardley, Bainton, Baynards Green, Bucknell, Caversfield, Charndon, Fewcott, Fringford, Fritwell, Godington, Hardwick, Hethe, Marsh Gibbon, Newton Morrell, Poundon, Souldern, Stoke Lyne, Stratton Audley, Tusmore |
|  | **OX28** | Witney |
|  | **OX29** | Barnard Gate, Brighthampton, Church Hanborough, Combe, Crawley, Curbridge, Ducklington, Eynsham, Freeland, Hailey, Hardwick, High Cogges, Long Hanborough, New Yatt, Newbridge, North Leigh, East End (North Leigh), Old Shifford, Shifford, Standlake, Stanton Harcourt, Stonesfield, Sutton, Yelford |
|  | **OX33** | Forest Hill, Holton, Horspath, Horton-cum-Studley, Littleworth, Milton Common, Stanton St. John, Waterperry, Waterstock, Wheatley, Woodperry |
|  | **OX39** | Chinnor, Crowell, Emmington, Henton, Kingston Blount, Sydenham |
|  | **OX44** | Ascott, Chalgrove, Chippinghurst, Chiselhampton, Cuddesdon, Denton, Garsington, Great Haseley, Great Milton, Little Baldon, Little Haseley, Little Milton, Marsh Baldon, Nuneham Courtenay, Stadhampton, Toot Baldon |
|  | **OX49** | Aston Rowant, Brightwell Baldwin, Britwell Salome, Christmas Common, Cuxham, Easington, Lewknor, Pyrton, Shirburn, Watlington |
|  | **RG4** | Sonning, Sonning Common, Kidmore End |
|  | **RG8** | Goring, Streatley, Pangbourne, Whitchurch-on-Thames |
|  | **RG9** | Hambleden, Rotherfield Peppard, Turville, Turville Heath, Skirmett, Rockwell End, Mill End, Fawley, Fingest, Frieth, Greenlands, Nettlebed, Shiplake, Henley-on-Thames |
|  | **RG10** | Charvil, Hurst, Ruscombe, Twyford, Wargrave, Waltham St Lawrence |
|  | **SN6** | Highworth, Cricklade, Shrivenham, Watchfield, Ashton Keynes, Ashbury, Bishopstone, Castle Eaton, Hannington, Idstone, Marston Meysey, Leigh |
|  | **SN7** | Faringdon, Stanford in the Vale, Uffington, Longcot, Fernham, Buckland, Great Coxwell, Little Coxwell, Littleworth, Shellingford, Buscot |

**On which days and times would you like to work? Add specific hours if needed.**

| **Day** | **Morning** | **Afternoon** | **Evening** | **Night** |
| --- | --- | --- | --- | --- |
| **Monday** |  |  |  |  |
| **Tuesday** |  |  |  |  |
| **Wednesday** |  |  |  |  |
| **Thursday** |  |  |  |  |
| **Friday** |  |  |  |  |
| **Saturday** |  |  |  |  |
| **Sunday** |  |  |  |  |